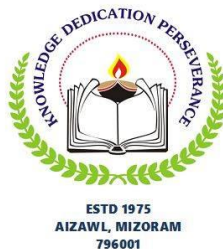# Submission of Annual Quality Assurance Report (AQAR) for the Year 2016-17

INTERNAL QUALITY ASSURANCE CELL

INSTITUTE OF ADVANCED STUDY IN EDUCATION

AIZAWL::MIZORAM

Contents

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.*(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2016-17)*

2016 -17

1.Details of the Institution

1.1 Name of the Institution

Institute of Advanced Study in Education

1.2 Address Line 1

Post Box 46

Address Line 2

Republic Veng

City/Town

Aizawl

State

Mizoram

Pin Code

796001

Institution e-mail address

Principal.iasemz@gmail.com

Contact Nos.

0389 – 2310565/8794002542

Name of the Head of the Institution:

Prof. Vanlalhruaii

Tel. No. with STD Code:

0389 - 2322211

Mobile:

9436155021

Name of the IQAC Co-ordinator:

Dr. Lallianzuali Fanai

Mobile:

9436141866

IQAC e-mail address:

principal.iasemz.@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

MZCOTE19070

OR

1.4 **NAAC Executive Committee No. &Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no.is available in the right corner-bottom
   of your institution's Accreditation Certificate)

1.5Website address:

www.iasemizoram.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.58	2009	14th June, 2014
2	2nd Cycle	B	2.87	2015	13th Sept,2020
3	3rd Cycle				
4	4th Cycle				

1.7Date of Establishment of IQAC : DD/MM/YYYY

October 2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i.   AQAR 2011 – 12: submitted on 27th March 2012
  ii. AQAR 2012 – 13: submitted on 18th March 2013
  iii. AQAR 2013 – 14 : submitted on 29th march 2015
  iv. AQAR 2014 – 15 : submitted on 29th July, 2015
  v.   AQAR 2015 – 16 : submitted on 22th August, 2017
  vi. AQAR 2016 – 17 : submitted on 22th August, 2017

1.9 Institutional Status

University ☐   State ☐   Central Deemed ☐   Private ☐

    Affiliated College   Yes ✔   No ☐

    Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ✔   No ☐
  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✔   Men ☐   Women ☐

                Urban ✔   Tribal ☐   ✔

Financial Status Grant-in-aid ☐   UGC 2(f) ✔   UGC 12B ✔

        Grant-in-aid +Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

    Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI(Phys Edu) ☐

    TEI (Edu) ✔   Engineering ☐   Health Science ☐   Management ☐

    Others(Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*

.

| Mizoram University (MZU) |
| Aizawl, Mizoram |

12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | | - |

UGC-Special Assistance Programme DST-FIST | - | | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | - |

2.IQACComposition and Activities

2.1No. of Teachers	7
2.2No. of Administrative/Technical staff	1
2.3No. of students	6
2.4No. of Management representatives	2
2.5No. of Alumni	3
2. 6No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	-
2.8No. of other External Experts	2
2.9 Total No. of members	23

2.10 No. of IQAC meetings held   17 Meetings

2.11 No. of meetings with various stakeholders: Number | 11 | Faculty | 17 |

Faculty-,Non-Teaching Staff &Students | 16 | Alumni | 6 | Others | 7 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | | International | | National | | State | | Institution Level | |

(ii) Themes

> Challenges in Teacher Education, Pedagogical Studies, Evaluation & Assessment, Co-Curricular Activities, Management of Education

2.14 Significant Activities and contributions made by IQAC

1. Improvement in pre-service teacher education : transaction of curricular and co-curricular areas of the curriculum through monthly academic interactions and follow-up actions

2. Constituting additional Cells and Committees for efficient and effective management of institution programmes and activities

3. Maintenance of records of programmes and activities

4. Developing relationship with community

5. Maintenance of weekly attendance by students in the classroom and submit the same to the Coordinator, IQAC at the end of every week.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To conduct Workshops to enhance life skills.	1. Workshop conducted successfully with full participation during July and September 2016
2. To conduct Induction Programme for Newly Recruited Headmasters and Teachers under RMSA Scheme	2. Programme conducted for Newly Recruited Headmasters and Teachers during 1- 28 August, 2016
3. To organize Management Programmes for Headmasters	3. Management programmes for Headmasters conducted during 31st October to 11th November, 2016.
4. To conduct major research project funded by National Agency	4. Major Research Project entitled 'A Study of Attitude of Headmasters and Teachers towards Inclusive Education' approved by ICSSR in March 2017.
5. To work cut improvements for contact classes of B. Ed (Multimode) Programme.	5. Contact Classes conducted for B. Ed (Multimode) Students during 2nd August to 9th September, 2016 and February - March 2017.
6. To complete the construction work of M. Ed building for early occupation	6. Construction work completed and occupied in August 2016.
7. To complete minor research project under UGC	7. Minor Research Project completed and submitted to UGC in November 2016.

Academic Calendar of the year attached as Annexure iii & iv

2.15 Whether the AQAR was placed in statutory body ....   **No, it has not been placed in any statutory body**

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Does not arise.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				INSET
Total	2			

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3 programmes – B.Ed (Regular), M.Ed & B. Ed (Multimode)
Trimester	
Annual	

1.3 Feedback from stakeholders*Alumni ✔   Parents ☐   Employers ☐   Studen ✔
   (On all aspects)

Mode of feedback: Online ☐   Manual ☐   Co-operating schools (for PEI) ✔

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Revision of Syllabus in 2014 for B.Ed. & M.Ed. Programmes: Revised in alignment with NCTE Guidelines 2009
>   - Interdisciplinary & multidisciplinary aspects
>   - Constructivist approach
>   - Inclusion of peace education, environmental education

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> None

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	2	7	1	6

2.2 No. of permanent faculty with Ph.D.

9

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	5	-	-	-	-	-	-		5

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	1	0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	13	15
Presented papers	3	16	6
Resource Persons			24

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Development of reading materials for B.Ed. students & M.Ed. students
2. Integration of ICT in the teaching learning process
3. Capable and talented senior students help out in the teaching-learning transaction in cases of faculty shortage
4. Remedial classes are held for students in their areas of weakness
5. Student with low scores and poor academic performance are give additional opportunity to make improvements and upgrade themselves

2.7 Total No. of actual teaching days during this academic year

255 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar – coding of examination scripts

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	16	0

2.10 Average percentage of attendance of students

87%

2.11 Course/Programme-wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	98					96.94
M.Ed.	25	**12**	**72**	**16**	**0**	**100%**

* Distinction Division not conferred by University in case of B. Ed. Programme.

2.12How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Student feedback is collected through maintenance of attendance register of faculty by the students, discussions and interactions; Suggestions submitted to the Complaint Committee; Faculty interactions, Monthly faculty meetings to review and evaluate student performance and subsequent follow ups through remedial teaching and guidance and counselling

2.13Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	3
HRD programmes	2
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	5
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	53
Others	30

2.14Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	11	1
Technical Staff	4	1	3	-

Criterion – III

3.Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research project conducted by Faculties of IASE under the guidance of the Research Committee
- Students are assigned to do project work
- Action Research is conducted by both Faculties and students
- Teachers are encouraged and motivated to conduct minor and major project under different agency

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		-
Outlay in Rs. Lakhs			8 lakhs	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			
Outlay in Rs. Lakhs			2.3 lakhs	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	10	
Non-Peer Review Journals		15	
e-Journals	12	7	
Conference proceedings	2	2	

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2	ICSSR	8 lakhs	Nil
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [1]   Chapters in Edited Books [10]

ii) Without ISBN No. [12]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [₹58,100]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			3	2	10
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [12]

3.13 No. of collaborations International [ ]   National [20]   Any other [ ]

3.14 No. of linkages created during this year [5]

3.15 Total budget for research for current year in lakhs :

From Funding agency [Nil]   From Management of University/College [Nil]

Total [Nil]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph.D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 2   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

University level   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

14

3.23 No. of Awards won in NSS:

University level [ ] State level [ ]

National level [ ] International level [ ]

3.24 No. of Awards won in NCC:

University level [ ] State level [ ]

National level [ ] International level [ ]

3.25 No. of Extension activities organized

University forum [12] College forum [7]

NCC [ ] NSS [ ] Any other [5]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Resource support extended to Mizoram Board of School Education in development and preparation of secondary and higher secondary school subject textbooks in Mizoram
2. Resource support extended to SCERT Mizoram in the development and preparation of school subject textbooks for elementary schools in Mizoram
3. Community mobilisation through awareness drives concerning education and responsibilities of citizens;
4. Upliftment of educationally marginalized groups and economically deprived sections of the community through contributions both monetary and in kind.
5. Participation in community work - cleanliness drives, blood donations, health related detection camps, anti-tobacco campaigns
6. Research work conducted in collaboration with the office of the Deputy Commissioner, Aizawl District, Govt. of Mizoram in field of anti-tobacco. The financial support amounting₹ 6000,000/- (Rupees Sixty lakh only)
7. Awareness campaign on Inclusive Education by inviting expert in the field.
8. Conducting Orientation on Micro Teaching for Capacity Development for College Teachers (Total teachers attended the programme) through 5 (five) successive phases.

Criterion – IV
4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7318sq.m.	-	State	
Class rooms	9	-	State	
Laboratories	5	-	State	
Seminar Halls	2		State & UGC	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		7 items	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)				11.77
Others				

4.2 Computerization of administration and library

Computerization of Library: Automization of Library using SOUL 2.0

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8869		468	3.4 lakhs	9337	
Reference Books	2053			0.30 lakhs	2053	
e-Books	-	-				
Journals	17			1.0 lakhs	17	
e-Journals	-	-	INFLIBNET N-LIST	Rs. 5750/-		
Digital Database	SOUL 2.8	0.30 lakhs				
CD & Video						
Others (specify)						

1. SOUL System upgraded from 2.0 to 2.8 during the year 2017
2. Automation of circulation section (Barcode technology used for issuing and returning of books)
3. Data Entry & Classification of Books
4. OPAC fully functioning

4.4Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	27	NIL	1	8	1	3	NIL	5
Added	5	NIL	NIL	3	NIL	1	NIL	NIL
Total	32	NIL	1	11	1	4	NIL	5

4.5Computer, Internet access, training to teachers andstudents and any other programme for technology upgradation (Networking, e-Governance etc.)

1. UGC Resource Centre is equipped with computers and internet connectivity for students
2. Hybrid Language lab and Language laboratory
3. ICT included in the syllabus with both theory and practical's being conducted
4. Training of teacher educators and students in ICT conducted by outside resource agencies for technology upgradation

4.6Amount spent on maintenance in lakhs :

i) ICT   Rs. 2.14 Lakh

ii)Campus Infrastructure and facilities   Rs. 64.66 Lakh

iii) Equipment   Rs. 9.54 Lakh

iv) Others   Rs. 13.75 Lakh

Total :   Rs. 90.09 Lakh

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Institution informs the students about the various student supports the institution provided by announcing in the Assembly and contact teacher incharge

5.2 Efforts made by the institution for tracking the progression

The Placement Cell and Alumni of the Institution keeps track of the progression of past pupils

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
120	19		

(b) No. of students outside the state

5

(c) No. of international students

None

No	%	Men
52	37.41	

No	%	Women
87	62.58	

2016 - 17					
General	SC	ST	OBC	Physically Challenged	Total
1	-	138	-	-	139

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Does not exist

No. of students beneficiaries   :   NA

5.5 No. of students qualified in these examinations

NET   [20] SLET GATE [3] AT   [   ]   [   ]

IAS/IPS etc [   ] State PSC [5] C   Others [   ]   [10]

5.6 Details of student counselling and career guidance

> The Guidance & Counselling Cell established in the Institute is open to students of the Institution. 36 students availed of the services during 2016-17

No. of students benefitted   [36]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	30

5.8 Details of gender sensitization programmes

> 1. Gender issues are included as separate units in the B.Ed. Syllabus.
> 2. Gender sensitisation is incorporated in the various activities of the Institution. Topic of debates, essay writing compositions, etc. during such functions, organized in the Institution
> 3. Conducted Skill Development Workshop on Protection of women under PIC
> 4. Conducted Skill Development Workshop on Awareness on Sexual harassment

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [--] National level [--] International level [--]

No. of students participated in cultural events

State/ University level [30] National level [--] International level [--]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | -- | National level | -- | International level | -- |

Cultural: State/ University level | 1 | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	(scholarship)	
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12 No. of social initiatives undertaken by the students | 10 |

5.13 Major grievances of students (if any) redressed: No major grievances was reported by students during this recorded period

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To maintain, sustain and improve the quality of teachers and the teacher educators and to inspire them to be self-sufficient, always in search of better and innovative ways to achieve the ultimate common goal of quality education

Mission: All the programmes and ensuing activities, curricular and extra-curricular, pursued with intensity throughout the session are targeted towards attainment of professionalism and honing the professional skill and efficacy of the students.

- Maintenance of strict discipline among teachers and students in terms of regularity in attendance, punctuality, fulfilment of responsibilities, hard work, high aspiration and achievement are constantly striven for. Their strict observance and compliance are ensured through the imposition of written and unwritten rules and regulations and the close monitoring done by the Principal and faculty of the Institute.

- Attainment of higher and better results in the University Examination as well as in the internal performance of the students is worked for through intensive covering or uncovering of the courses and fulfilling the theoretical and practical requirements thereof. Continuous assessment and evaluation of performance are also done with rigorous care.

- Co-operation and Co-ordination among the staff and students is sought to be developed through working out the right activities. A sense of camaraderie has been firmly established which has gone a long way in strengthening human as well as working relations and promoting interpersonal relationships in the institution.

- Providing quality teacher education through all-round qualitative growth has been a strong point of emphasis and which the institution has been striving for so strongly since 2005 after the National Assessment and Accreditation Council evolved the appraisal system. Promoting quality growth in the teaching-learning process, quality in the teachers and students and quality in all areas of institutional life has become the driving force. These have ushered in dynamic changes and innovations deeply imprinted in all areas of academic and co-academic life of the institution.

- Identification of needs of Secondary Schools and necessary academic support are being extended for which follow up programmes have been worked out.

- Faculty development programmes are conducted throughout the year. Exposure visits within different Institutions and outside the state are also organized to keep the faculty of IASE informed and enlightened with the latest in educational developments.

- Research is being conducted in diverse areas of education and teacher education with further in-depth research areas being targeted.

- Efforts have been made to collaborate and work with MBSE, SCERT, Diets and other teacher education Institutions for improvement in pedagogy, methodology, curriculum, syllabus and other related issues. The need to build a stronger linkage with the University for faculty and student development is being felt and worked for.

6.2 Does the Institution has a management Information System

> Yes, the institution has management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> - All faculties of the Institution are involved in the development of the curriculum.
> - Each paper is designed to incorporate practical work.
> - Incorporation of action research, psychological tests, case studies in the curriculum

6.3.2 Teaching and Learning

> - Encouraging good student-teacher relationship to foster conducive learning environment for all
> - Active learning ensured through involvement of students in project work, practical work, unit tests, assignments and school surveys
> - Avenues for professional development of teacher educators are made available for capacity building and progress

6.3.3 Examination and Evaluation

> - Unit tests are regularly conducted
> - Peer assessment during micro and macro practice teaching
> - Assessment of Faculty by the students
> - Conducting pre-tests before university examinations
> - Internal marks will be given to each students according to their performance in the tests and assignments

6.3.4 Research and Development

> - Research Committee has been constituted to oversee and manage research and development conducted in the Institution.
> - The faculties have jointly done a research study in 'Maternal Care

6.3.5 Library, ICT and physical infrastructure / instrumentation

> 1. Library is fully automated. Addition of new books and journals
> 2. Resource Centre with internet access
> 3. Improvement of Canteen facilities
> 4. Additional equipment – photocopiers, printers, laptops

6.3.6 Human Resource Management

Capacity building programmes organized by the Institution – workshops, study tours and professional development courses, additional responsibilities Given to the faculty to upgrade their teaching skills

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is managed by the State Government as per the recruitment guidelines and rules of the Govt. in alignment with NCTE & UGC norms & regulations

6.3.8 Industry Interaction / Collaboration

Collaboration with various resource organisations such as Mizoram University, NCERT, NEUPA, SCERT, MBSE and NGOs in the promotion of quality education

6.3.9 Admission of Students

Written entrance test is conducted after which personal interview is held for those who qualify in the written test in the case of B.Ed. Admissions.

Candidates for M.Ed. programme admitted through personal interviews

6.4 Welfare schemes for

Teaching	Faculty and staff of the Institution have formed a welfare association through their own initiative.
Non-teaching	
Students	There is no formal welfare scheme for students. The Institution provides assistance in health emergencies through donations from staff and students

6.5 Total corpus fund generated

Rs. 25,000/-

6.6 Whether annual financial audit has been done   Yes ☐   No ✔

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Review Mission constituted by MHRD	No	
Administrative	Yes	Audit and Accounts Department, Govt of Mizoram	No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Efforts towards an increase in confidentially of exam paper checking leading to greater efficiency through the introduction of bar coding

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No significant activities to be reported in this area

6.11 Activities and support from the Alumni Association

Alumni Association supports the Institution in activities which necessitates the efforts of alumni members.

6.12 Activities and support from the Parent – Teacher Association

Parent –Teacher Association is yet to be formed.

Meetings are organized by the Institution as and when necessary

6.13 Development programmes for support staff

> Support staffs are encouraged to participate in programmes and activities conducted for their professional development as per the demands of their respective post and functions
>
> Quarterly Staff Meetings are conducted which are chaired by the Principal

6.14 Initiatives taken by the institution to make the campus eco-friendly

> 1. A variety of trees have been planted within the campus
> 2. Maintenance of flower gardens
> 3. Efficient waste management

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. The Institution used to conduct different programme to enhance professional competency among the learners such as:
>   a) Table manners and etiquettes programme
>   b) Library etiquettes
>   c) Arts and Crafts class
>   d) Spoken Hindi
>   e) Gender equity and sensitization programmes
>   f) Candle making and flower arrangement for girls
>   g) Physical education class
> 2. The students used to wear traditional attire every Wednesday which is helpful for maintaining discipline and ensure consistency.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

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1. Oriented Workshops for enhancements teaching skills for College teachers were conducted seven times for college teachers between July and September 2016 to improve their professional skills

2. Conducted in-service teacher education for the Induction Programme for Newly Recruited Headmasters and Teachers under RMSA Scheme between the months of August and November 2016

3. Management Training for Secondary School Headmasters was conducted between 31 October and 11 November 2016

4. Major Project conducted under ICSSR on the problem 'A study of the attitude of Secondary Headmaster and teacher towards Inclusive Education in Mizoram

5. A Minor Research Project entitled' A study of the Attitude and usage of Information and communication Technology by Secondary School teachers of Aizawl Districts 'was successfully completed and submitted to UGC

7.3 Give two Best Practices of the institution(*please see the format in the NAAC Self-study Manuals*)

1. Mentoring both mentor-mentee relationship system is well-established and pursued with vigour-our containing. The practice facilitates the identification of problematic areas and their immediate address.

2. Preparation of Annual and Monthly Work Plan: This is a very good practice in the preparation of lessons and curriculum spacing

3. Best practices in Research, Consultancy and Extension.

4. Wearing of formal dress every Monday and traditional dress on every Wednesday by the students, faculty as well as non-teaching staff

5. Fees concession and reimbursement for students with poor family background identified by the faculty meeting

6. Maintaining weekly teachers' attendance by the student in the classroom and submit the same to IQAC

7. Theme Semester of "Time Management" adopted in 2015-2016 for all staff and students is still continued.

*Details are provided in annexures i & ii

7.4 Contribution to environmental awareness / protection

Observance of all special days that are celebrated or observed under various environmental issues

Environmental projects are part of the B.Ed. and M.Ed. curriculum

Students participated in celebration of World environment day organized by Dept. of Environment and Forest, Govt. of Mizoram

Awareness Campaign was organized at the College Auditorium in collaboration with SENVA

7.5 Whether environmental audit was conducted?　　Yes ☐　No | Not conducted |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

1. RUSA funding of ₹200 lakhs for Infrastructure development and equity Initiatives have been utilized for which learning resources have been enhanced and enriched.
2. IASE has a team of qualified teaching faculty who are successfully transacting Two year B.Ed and M.Ed curriculum.
3. Classrooms are well equipped with smart/digital classroom facilities, and Achiever Sets seating arrangements. Projectors are mounted in each classroom in which teachers and students utilized it effectively for the teaching learning Transaction.
4. There is free wifi in the UGC resource room Students and teachers can browse the internet and read online journal subscribed by the Institute.
5. A guidance and counselling cell has been set up to give general guidance and counselling service to those who need assistance in educational, vocational, and personal matters i.e., indiscipline, irregular, academic problem and those having behavioural problems. The counselling facility is open to the community.
6. Faculty development programmes are organized when financial resources are available.
7. IASE is providing consultancy services which have been utilized by other professional institutions. In 2016 alone, college teachers from all Government Colleges from Mizoram underwent three-day workshop in microteaching and development of teaching skills. Faculty members have also visited different institutes and establishments or faculty development programmes on invitation.
8. Mentoring has become an important feature in the academic and co-academic progression of Students. A special system has been devised for effective mentoring.
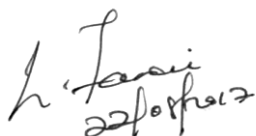
Weakness

1) Faculty strengthening through appointment of qualified teachers for Science and mathematics is a .dire necessity
2) The Institute is connected with internet through Broadband from BSNL which often creates problem in its sustained functioning and usage.
3) A more well established guidance and counselling system has to be worked for.
4) The library needs to be upgraded and a qualified librarian to ensure the maximum utilization of its on-line access as well as effective and efficient management of the Library is an urgent need.
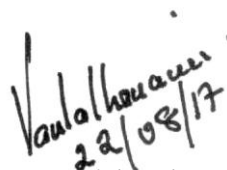
8. **Plans of institution for next year**

1. To conduct Seminar on National and International level on teachers professional development in digital era.

2. To complete the on-going research projects being conducted by the faculties of the Institution

3. To conduct workshop on Quality enhancement for Secondary School Teachers.

4. To conduct Orientation programme for teachers of DIET and Faculty of IASE on blended learning.

5. To further improve on the quality initiatives being practiced in the transaction of the curriculum of the B.Ed. & M.Ed. Programmes

6. Linking resource centre with library
7. To conduct a Pilot project on Early intervention against tobacco usage & drug usage from upper primary school under NEDP

Name: **Dr. Lallianzuali Fanai**

Signature of the Coordinator, IQAC

Name: **Prof. Vanlalhruaii**

Signature of the Chairperson, IQAC

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