

IASE/CTE GRIEVANCES REDRESSAL CELL

MEETING MINUTES

The 28th of February, 2017

IASE Senior Faculty Room

Chairperson : Dr.Hmingthansiami

Recording Secretary : Dr.Donna Lalnunfeli

The following members were present:

1.Mr.J.N.Singh

2.Ms.Vanlaltanpuui

3.Ms.Sian Lalchhandami

The meeting of Grievances Redressal Cell started at 1.00 p.m. under the Chairmanship of Dr.Hmingthansiami.

The chairperson mentioned that the Chairman was unable to attend and chair the meeting due to personal issue. She warmly welcomed the members present and reminded the roles and responsibilities of the Cell. She then continued to read out the complaint received from B.Ed. 2nd semester students.

Nature of Grievance – Unhygienic toilet.

Resolution: The members of the meeting decided to inform the Principal regarding water condition as soon as possible for necessary actions and assigned Ms.Sian Lalchhandami to deal with the cleaners.

After discussing the issue, the meeting is concluded with the vote of thanks by the Chairperson.