

**OFFICE OF THE PRINCIPAL
INSTITUTE OF ADVANCED STUDY IN EDUCATION/CTE
AIZAWL : : MIZORAM**

www.iasemizoram.in email: principal.iasemz@gmail.com Ph.No.0389-2322211 PB.No.46

**MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
ACTION TAKEN REPORT, INSTITUTE OF ADVANCED STUDY IN
EDUCATION/CTE**

Time: 10:00 A.M, 7th April, 2016

Place: Principal's chamber

MEMBER PRESENT:

Prof. Vanlalhruii, Principal.

Dr. Laldinliani Hrahnel

Dr. Lalhmingliana

Dr. Lallianzuali Fanai

Ms. Zochhuani Hauhnar.

Ms. Sian Lalchhandami

Mr. Benjamin Lalmuanawma Fanai

A meeting of the Internal Quality Assurance Cell was convened on 7th April, 2016 at 10:00 A.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.

REVIEW AND ACTION TAKEN REPORT

College Sports were conducted during 22nd to 24th March 2016, all the students were divided into four groups. It helps the students in drawing out their talents and gave them a good cooperation among the students.


ACTION PLAN

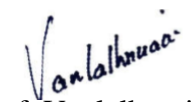
1. It was proposed to conduct workshops for the students of B.Ed and M.Ed to enhance life skill.

2. Unit test will be commenced from 25th April, 2016 for all the students.

3. Monthly academic for the month of May should be submitted by all the faculties to the IQAC on or before 29th April, 2016.

Recording Secretary


(SIAN LALCHHANDAMI)
Secretary, IQAC


(Prof. Vanlalhruii)
Chairman

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MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
ACTION TAKEN REPORT, INSTITUTE OF ADVANCED STUDY IN
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Time: 2:00 P.M, 5th May ,2016

Place: Principal's chamber

MEMBER PRESENT:

Dr. Vanlalhruii, Principal.

Dr. LaldinlianiHrahse

Dr. Lalhmingliana

Dr. LallianzualiFanai

Ms.ZochhuaniHauhna.

Ms.SianLalchhandami

Mr.BenjaminLalmuanawmaFanai

A meeting of the Internal Quality Assurance Cell was convened on 5th May,2016 at 2:00 P.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.


REVIEW AND ACTION TAKEN REPORT

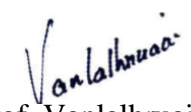
Unit test was conducted in the month of April

ACTION PLAN

- 1.It was proposed to conduct student teacher evaluation on 26th may,2016
- 2.Annual college day and distribution of awards to be conducted on 27th May,2016.
3. Next internal test i.e Pre semester Examination test is proposed to commence from 16th June,2016.

Recording Secretary


(SIAN LALCHHANDAMI)
Secretary, IQAC


(Prof. Vanlalhruii)
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MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
ACTION TAKEN REPORT, INSTITUTE OF ADVANCED STUDY IN
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Time: 2:00 P.M 3rd June ,2016

Place: Principal's chamber

MEMBER PRESENT:

Prof. Vanlalhruii, Principal.

Dr. LaldinlianiHrahse

Dr. Lalhmingliana

Dr. LallianzualiFanai

Ms.ZochhuaniHauhna.

Ms.SianLalchhandami

Mr.BenjaminLalmuanawmaFanai

A meeting of the Internal Quality Assurance Cell was convened on 3rd June,2016 at 2:00 P.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.


REVIEW AND ACTION TAKEN REPORT


Student teacher Evaluation was conducted in the B.Ed section by Ms.LalrinfeliKhangte and Ms. Sian Lalchhandami in the M.Ed Section

ACTION PLAN

1. Last date for submission of internal mark will be 23rd June,2016
2. Preparatory or study leave for University Examination of students may be started from 24th June-29th June, 2016
3. Training for newly recruited Headmasters and Teacher of RMSA may be conducted in the month of August.

Recording Secretary


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Secretary, IQAC


(Prof. Vanlalhruii)
Chairman

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MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
ACTION TAKEN REPORT, INSTITUTE OF ADVANCED STUDY IN
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Time: 3:00.P.M 2nd August ,2016

Place: Principal's chamber

MEMBER PRESENT:

Prof. Vanlalhruii, Principal.

Dr. LaldinlianiHrahsel

Dr. Lalhmingliana

Dr. LallianzualiFanai

Ms.ZochhuaniHauhna.

Ms.SianLalchhandami

Mr.BenjaminLalmuanawmaFanai

A meeting of the Internal Quality Assurance Cell was convened on 2nd August,2016 at 3:00 P.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.


REVIEW AND ACTION TAKEN REPORT

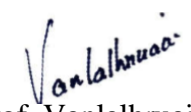
Ms.ZochhuaniHauhna the coordinator of the Cell reported that University Examination for B.Ed regular, B.Ed Multimode and M.Ed was conducted successfully.

ACTION PLAN

1. As per given in the fixture and the decision made in the faculty meeting on 2nd Aug 11:00 AM, group counselling for all the students will be held on 3rd Aug and individual counselling on 4th and 5th August.
2. Regular class will be commenced from 8th August,2016 for all B.Ed and M.Ed.
3. All the teachers should try to allocate assignments and activities at the date mention in the fixture.

Recording Secretary


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MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
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Time: 10:00.A.M 2ndSeptember,2016

Place: Principal's chamber

MEMBER PRESENT:

Prof. Vanlalhruii, Principal.

Dr. LaldinlianiHrahsel

Dr. Lalhmingliana

Dr. LallianzualiFanai

Ms.ZochhuaniHauhna.

Ms.SianLalchhandami

Mr.BenjaminLalmuanawmaFanai

A meeting of the Internal Quality Assurance Cell was convened on 2ndSeptember,2016 at 10:00 A.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.

REVIEW AND ACTION TAKEN REPORT


Dr. LaldinlianiHrahsel, reported that all faculties have submitted their monthly and annual plan to the IQAC, allocation of the assignment was also done in all the papers. Report was also made that workshop for life skill was conducted for all the classes in the month of August.

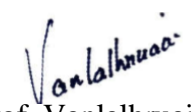
Induction programme for newly recruited Headmaster and teachers of RMSA was conducted during 1st -12th August, 2016.

ACTION PLAN

1. Teachers Day celebration will be held on 5th September at the Auditorium.
2. The time for unit test in the month of October may be reminded to all the faculties and students.

Recording Secretary


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MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
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Time: 11:00.A.M 7thOctober,2016

Place: Principal's chamber

MEMBER PRESENT:

Prof. Vanlalhruaii, Principal.

Dr. LaldinlianiHrahsel

Dr. Lalhmingliana

Dr. LallianzualiFanai

Ms.ZochhuaniHauhna.

Ms.SianLalchhandami

Mr.BenjaminLalmuanawmaFanai

A meeting of the Internal Quality Assurance Cell was convened on 7thOctober,2016 at 11:00 A.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.


REVIEW AND ACTION TAKEN REPORT


Teachers day was celebrated on 5th September, it was conducted by CRs of different classes.

ACTION PLAN

1. Management Programmes for Headmasters of Secondary School to be organized during 31st October to 11th November 2016.
2. Commencement of unit test from 17th October,2016.

Recording Secretary


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MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
ACTION TAKEN REPORT, INSTITUTE OF ADVANCED STUDY IN
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Time: 1:00.P.M 1st November ,2016

Place: Principal's chamber

MEMBER PRESENT:

Prof. Vanlalhruii, Principal.

Dr. LaldinlianiHrahse

Dr. Lalhmingliana

Dr. LallianzualiFanai

Ms.ZochhuaniHauhna.

Ms.SianLalchhandami

Mr.BenjaminLalmuanawmaFanai

A meeting of the Internal Quality Assurance Cell was convened on 1st November ,2016 at 1:00 P.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.


REVIEW AND ACTION TAKEN REPORT

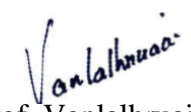
Headmaster training to be conducted from 31st October was postponed indefinitely due to certain problem.

ACTION PLAN

1. Pre University Examination test will be conducted between 14th to 18th November,2016.
2. Last date for submission of internal marks is 25th November,2016.

Recording Secretary


(SIAN LALCHHANDAMI)
Secretary, IQAC


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**MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL MEETING AND
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Time: 11:00.A.M 16th February,2017

Place: Principal's chamber

MEMBER PRESENT:

Prof. Vanlalhruii, Principal.

Dr. LaldinlianiHrahse

Dr. Lalhmingliana

Dr. LallianzualiFanai

Ms.ZochhuaniHauhna.

Ms.SianLalchhandami

Mr.BenjaminLalmuanawmaFanai

A meeting of the Internal Quality Assurance Cell was convened on 16th February, 2017 at 1:00 P.M in the Principal's Chamber. The meeting was chaired by the Chairman of IQAC Cell.


REVIEW AND ACTION TAKEN REPORT


University Examination was conducted between 1st to 16th December,2016. In service teacher training for Secondary school teachers was conducted in collaboration with RMSA in the month of January, 2017.

ACTION PLAN

1. Semester opening programme to be conducted on 21st February,2017
2. Semester plan and monthly plan should be submitted by all faculties to the IQAC.

Recording Secretary


(SIAN LALCHHANDAMI)
Secretary, IQAC


(Prof. Vanlalhruii)
Chairman

